



Please return this form to:

Office of the Small Business Commissioner
GPO Box 1264 ADELAIDE SA 5001
Chesser House, Level 4, 95 Grenfell Street, ADELAIDE SA 5000
Office hours: 9:00am – 5:00pm Telephone: 1800 072 722 or 8303 2026
www.sasbc.sa.gov.au or e-mail sasbc.retailbonds@sa.gov.au

SECURITY BOND NO (IF KNOWN)

RETAIL & COMMERCIAL NOTIFICATION OF CHANGE OF LESSOR/AGENT

PLEASE COMPLETE FORM IN CLEAR PRINT

Address of rental premises (USE BLOCK LETTERS)		
		Postcode

Lessee details as listed on bond lodgement (USE BLOCK LETTERS)		Contact phone number	
Surname	First names	Work	Mobile

Please indicate, by marking the relevant box, if this is a:

Change of property ownership only

Change of property management only

Change of property ownership & management

Previous Lessor / Agent details (use block letters)			Contact details	
			Name	
Address			Contact Phone Number	
			Work	
		Postcode	Mobile	

New Lessor / Agent details (use block letters)			Contact Details	
			Name	
Address			Contact Phone Number	
			Work	
		Postcode	Mobile	

Change of ownership / agent effective from	Date
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SIGNATURE OF PREVIOUS LESSOR / AGENT		Date	
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**CHANGE OF OWNERSHIP/PROPERTY MANAGEMENT
PLEASE RETAIN A COPY OF THIS NOTIFICATION FOR YOUR RECORDS**

SIGNATURE OF NEW LESSOR / AGENT		Date	
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THIS FORM WILL NOT BE ACCEPTED UNLESS ALL SECTIONS ARE FULLY COMPLETED